



Building Use Fees

First Christian Church
201 West Third
Maryville, MO 64468
(660) 214-3414

Refundable Deposit

As part of our usage policy, we have implemented a **\$75 key/cleaning deposit** for the use of the building. This deposit ensures that the facility is left in the same condition as you found it and that the key is returned to the office. After your visit, we will conduct an inspection to ensure that everything is in good order. We will then provide you with confirmation of a clean bill of health or notify you if any additional work is necessary to prepare the Church for the next group.

If any additional work is required, we will offer you two options. Firstly, you may choose to return to our facilities within a reasonable timeframe to rectify the issue. Alternatively, we can deduct the necessary charges from your deposit to cover the time needed for us to address the matter.

General Use Facility Fees

Individuals or non-profit groups, non-members

- Fellowship Hall: \$75 refundable deposit, plus suggested donation* \$50
- Fellowship Hall & Kitchen: \$75 refundable deposit, plus suggested donation* \$75
- Sanctuary: \$75 refundable deposit, plus suggested donation* \$125
- Chapel: \$75 refundable deposit, plus suggested donation* \$50
- Recreation Room: \$75 refundable deposit, plus suggested donation* \$25
- Room 106, nursery, or classrooms: \$75 refundable deposit, plus suggested donation* \$25
- Parking Lot: \$75 refundable deposit, plus suggested donation* \$125

*Suggested donations are not expected but are always welcome.

We do not allow any individual or for-profit organization to use our facilities for profit-making purposes.

Fee Exclusions:

There will be no fee charged to 4-H, Boy Scouts and Girl Scouts for facility use.



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General Use Facility Fees Continued

Individuals or non-profit groups, members

- Fellowship Hall (meeting only): \$75 refundable deposit
- Fellowship Hall & Kitchen: \$75 refundable deposit
- Sanctuary: \$75 refundable deposit
- Chapel: \$75 refundable deposit
- Recreation Room: \$75 refundable deposit
- Room 106, nursery, or classrooms: \$75 refundable deposit
- Parking Lot: \$75 refundable deposit

A donation for facility usage is not necessary, but always appreciated.

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Guidelines for Loan of Church Equipment/Property

First Christian Church will accept and consider requests from community organizations for items to be borrowed for an activity which will benefit the community.

The Property Committee will accept requests from members, but removal of Church property for personal use outside the Church is strongly discouraged except under special circumstances.

All items must have the approval of the Property Committee.

Before any property may be removed, a record in the Church office must be signed with the following:

- List of the borrowed property
- Date being removed
- Purpose of use
- Date to be returned

Upon return the record will again be signed acknowledging the return of the property in good condition.

First Christian Church will reserve the right to charge a deposit fee when deemed necessary.



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Wedding and Event Fees

Members

- Refundable deposit: \$75
- Sanctuary and/or Chapel: No charge
- Custodian: \$75
- Audio/Visual Tech: \$150 up to 4 hours (***all audio/visual must be run by our technician***)
- FCC Organist: \$100
- Wedding Coordinator: \$100 (***upon request***)

Non-members

- Refundable deposit: \$75
- Sanctuary: \$500
- Chapel: \$100
- Custodian: \$150
- Audio/Visual Tech: \$175 up to 4 hours (***all audio/visual must be run by our technician***)
- FCC Organist: \$125
- Wedding Coordinator: \$200 (***upon request***)

All wedding fees and damage deposit must be paid one month prior to wedding. The date of the wedding must be cleared by the Senior Pastor and Office Administrator and put on calendar.

Wedding and Event Cancellation Policy:

The deposit will not be returned if the event is cancelled less than 1 week prior to the scheduled date.